

Special Events



Make use of our creative and inspiring environment for your next gathering, whether a birthday party, meeting, reunion, or even your own beautiful wedding!



The Barn
Woman's Art Club Cultural Center
6980 Cambridge Ave.
Mariemont, OH 45227
(513) 272-3700

Frequently Asked Questions

Q: What spaces are available for rental?

A: You may rent by the individual room, combinations of rooms, the entire first floor or the entire facility. The entire first floor includes the **Gallery**, **Lindner Classroom**, and **Tack Room** (total capacity: 202). The second floor is comprised of the **Loft**.

The Gallery is a large art exhibition space measuring 33' by 38' (1254 sq. ft). Because it is a working Gallery, your event will likely have artwork on the walls to add an artistic flair to the setting. The Gallery lighting is adjustable to suit the atmosphere of your gathering, whether sparkling or intimate.



The Lindner Classroom, in the west wing, measures 18' by 42' (756 sq. ft) with a capacity of 56. It features an uplit barrel ceiling, cork floor, and windows all around. With a run of cabinets and sink, it is ideal for serving food and refreshments.

The Tack Room, located between the Gallery and the east wing Studios, measures 21' by 31' (651 sq. ft) and has a capacity of 50. Originally the Tack Room for the Barn, it showcases some unique architectural elements, including original barn boarding on the walls, an arched barn door, and even a stone watering trough.

The Loft is located on the second floor, and measures 57' by 35' (1995 sq. ft.) with a capacity of 179 (at tables and chairs) to 250 (chairs only). The Loft retains its original fir floors and soaring wooden beams, and features attractive event lighting. Currently the Loft is available on a seasonal basis since it is an unconditioned space and it is not yet handicapped accessible. Dancing is not permitted in the Loft.

Catering kitchen and attractive restrooms on the first floor.

Q: Does the Barn have furniture available for special events?

A: Yes, the following furniture is available for your use at no extra charge:

Cocktail tables

5' round tables (seats 8)

8' rectangular tables (seats 8)

6' rectangular tables (seats 6)

100 folding white chairs (see photo above) on the first floor; and 134 in the Loft.

Linens are also available for rental. For complete list of furniture available and linens to rent, visit the website artatthebarn.org, click on "Renting the Barn", then special events, then on the blue link.

Q: How much parking is available? Can I hire a valet service?

A: The facility has the capacity for 40 - 45 cars. Events requiring parking for more than 50 cars will need to provide a shuttle or valet parking (at your cost).

Shuttle parking may be arranged using the parking lot at Mariemont Elementary School. Contact the Mariemont Board of Education to submit an Application for Use of School Facilities (Becky Jones at 272-7500; two weeks in advance preferred). Shuttle services include United Shuttle (515-2893) and Limousine Associates (Bob Kitko, 513-922-4772).

Alternatively, valet parking may be used, parking cars on the nearby streets of Hiawatha and Rembold or in the lower lot of St. Theresa-A Diversicare Transitional Care Community. Valet service is available from Prestige Valet (513-871-4220), First Class Valet Service (Matt Roberts, 513-236-9757) or TriState Valet (Jeff Feldhaus, 513-377-5772).

Please note our requirements should you engage a valet service: 1) The valet service needs to be fully insured for liability and customer's vehicles (\$1,000,000 of liability coverage); 2) The valet company should name the "Woman's Art Club of Cincinnati Foundation" as additional insured onto their policy; and 3) The valet service should provide you with a Certificate of Insurance showing these requests. (This is very common, and if the valet company cannot provide, you should steer away from using them); and 4) You must provide a copy of their Certificate of Insurance to the Foundation.

Q: How late can I hold my event?

A: Events should end by 10 pm on weekdays and 11 pm on weekends. Take down and cleanup should be completed by midnight. The attendant can help you locate cleaning supplies and will ensure lights are off and the building secured at the end of the event. Cleanup cannot be delayed to the following morning.

Q: May I put up a tent?

A: Yes, tents may be erected in the front courtyard or on the parking area alongside the west wing (\$50 fee). The maximum size tent in the courtyard is 40' by 50'. Camargo Events (271-6510), Academy Rentals (772-1929), and Advantage Tent & Party Rental (859-760-6713) are local tent rental vendors. When using a tent, you must notify the Village of Mariemont by email to info@mariemont.org and

provide the your name and phone number; name of your organization; the dates that the tent will be up; size of tent; and contact information for tent company.

Q: Will I need a liquor license?

A: Please visit http://www.com.ohio.gov/liqr/docs/liqr_TemporaryPermits.pdf to determine whether your event requires a liquor license. The Barn does not have a “blanket” liquor license, so individual events are responsible for obtaining one if needed. A liquor license is required whenever admission is charged at the door and alcohol will be served; when there is a cash bar; and when drink tickets are used.

The State of Ohio claims a two week turnaround time on liquor licenses. Be sure to allow ample time to get the form notarized and signed off by the Mariemont Police Department before mailing the form.

Q: What kinds of decorations are allowed?

A: Outside, entryway, table decorations and light strings are permitted. Chances are your event will coincide with an art exhibit that fills the Gallery walls with color and visual interest! No candles or open flames are allowed; battery-powered tealights are suggested.

Q: Can I play music outdoors?

A: Yes, acoustic music may be played outside until 10pm. No amplifiers of any kind are permitted in the courtyard. Mariemont Village Police officers patrol the street during events to ensure music is being played at a reasonable level.

Q: Can I use a horse-drawn carriage?

A: Yes, with the permission of the village of Mariemont (271-3246). The vendor must give the village a certificate of liability and give the Police Dept. notice of the proposed schedule and route. Some vendors that have worked in the Village of Mariemont before include Liberty Carriage (726-0130); Queen City Carriage (523-9088); and Cincinnati Carriage Company (941-4474).

Q: How do I reserve a date?

A: A deposit of 50% should be made to book your special event date – this is nonrefundable. Final payment is due two weeks before the event.

Q: Will someone from the Barn be available during the event to open up, operate building systems, and lock up?

A: Yes, we will provide an attendant (mandatory; \$100 fee) to ensure your event runs smoothly. You will also be given an access code (usually the last four numbers of your phone number) to access the building in off-hours, that may be shared with vendors for dropoff.

Q: Can I set up and tear down tables & chairs for my event?

A: Yes, although you may also have our staff handle this duty (optional fee \$125).